**TO: FUNDED NOT FOR PROFIT ORGANISATIONS, MPUMALANGA PROVINCE**

**ALL OFFICES OF THE MPUMALANGA DEPARTMENT OF SOCIAL DEVELOPMENT**

**SUBJECT: NPO FUNDING MANAGEMENT FOR THE 2023/24 FINANCIAL YEAR**

1. The purpose of this correspondence serves to inform the Mpumalanga Department of Social Development’s service delivery partners about the funding processes for the 2023/24 financial year.
2. The Department will call for the submission of Business Plans / Proposals for identified services / areas as from middle December 2022.
3. Kindly note the following requirements per category of organisation:

* Category 1 - New partnership
* Category 2 - One-year agreement / Agreement expiring
* Category 3 - Valid multi-year agreement

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| ***Category 1 (New partnership)*:**  Organisations with whom the Department has not entered into an agreement during 2022/23, and who wish to apply for funding for a service as per the Call for the submission of Business Plans / Proposals 2023 | * Submit four (4) copies of the completed Business Plan and supporting documentation by **15 January 2023** * Department to conduct on-site visit prior to formal assessment process |
| ***Category 2 (One-year agreement / Agreement expiring)*:**  Organisations with whom the Department entered into a one-year agreement during 2022, and who wish to reapply for funding **OR** Organisations with whom the Department entered into a three year agreement, which is expiring March 2023 | * All the above * Organisation to submit a Progress Report by **15 January 2023** as per SLA |
| ***Category 3 (Valid multi-year agreement)*:**  Organisations with whom the Department entered into a three year SLA, of which the SLA is still valid | * Organisation does **not** have to resubmit a Business Plan for the 2023 financial year * Organisation to submit a Progress Report by **15 January 2023** as per SLA |

1. An NPO Application Package (consisting of the Service Specifications and Business Plan format) can be obtained from the nearest Department of Social Development office or the departmental website ([www.dsdmpu.gov.za](http://www.dsdmpu.gov.za)) as from **12 December 2022**.
2. For more information / clarification, please do not hesitate to contact the following officials, i.e.

| **Physical Address** | | **Postal Address** | **Service** | | **Contact Person** | |
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| DISTRICT OFFICES | | | | | | |
| Ehlanzeni District Office  18 Jones Street  Nelspruit, 1200 | | Private Bag X 11241  Nelspruit, 1200 | Welfare Services, Restorative Services and Children and Families | | Ms S Mathebula – 013 759 7623 | |
| Gert Sibande District Office  102 Wedgewood Avenue  Ermelo, 2350 | | Private Bag X 9074  Ermelo, 2350 | Welfare Services, Restorative Services and Children and Families | | Ms L Dube / Ms S Khumalo - 017 819 7672 | |
| Nkangala District Office  22 Beatty Avenue  Witbank, 1035 | | Private Bag X7213  Witbank, 1035 | Welfare Services, Restorative Services and Children and Families | | Ms M Mashego / Ms I Maduma / Ms M Lelaka / Ms MCJ Coetzee – 013 658 4100 | |
| **PROVINCIAL OFFICE** | | | | | | |
| Mbombela Square, 45 Samora Machel Drive, West Acres, 1200 | Private Bag X11213  Nelspruit, 1200 | | | Services to Older Persons | | Ms N Mkhwanazi  013 766 3624 |
| Community Based Prevention and Early Intervention | | Ms D Malinga  013 766 3627 |
| HIV and AIDS Support | | Ms H Mnisi  013 766 3652 |
| Social Crime Prevention Services | | Ms B Biya  013 766 3185 |
| Victim empowerment Programme | | Ms G Mazibuko  013 766 3106 |
| Substance Abuse Prevention Services | | Ms I Makushe  013 766 3155 |
|  | | Mr M Mkhombo  013 766 3149 |

1. The Department further wishes to acknowledge and appreciate the valuable services rendered by not-for-profit organisations to the vulnerable communities of Mpumalanga province.

Kind regards,

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**MR SM MTSWENI DATE**

**HEAD OF DEPARTMENT**