**TO: FUNDED NOT FOR PROFIT ORGANISATIONS, MPUMALANGA PROVINCE**

 **ALL OFFICES OF THE MPUMALANGA DEPARTMENT OF SOCIAL DEVELOPMENT**

**SUBJECT: NPO FUNDING MANAGEMENT FOR THE 2023/24 FINANCIAL YEAR**

1. The purpose of this correspondence serves to inform the Mpumalanga Department of Social Development’s service delivery partners about the funding processes for the 2023/24 financial year.
2. The Department will call for the submission of Business Plans / Proposals for identified services / areas as from middle December 2022.
3. Kindly note the following requirements per category of organisation:
* Category 1 - New partnership
* Category 2 - One-year agreement / Agreement expiring
* Category 3 - Valid multi-year agreement

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| ***Category 1 (New partnership)*:** Organisations with whom the Department has not entered into an agreement during 2022/23, and who wish to apply for funding for a service as per the Call for the submission of Business Plans / Proposals 2023 | * Submit four (4) copies of the completed Business Plan and supporting documentation by **15 January 2023**
* Department to conduct on-site visit prior to formal assessment process
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| ***Category 2 (One-year agreement / Agreement expiring)*:** Organisations with whom the Department entered into a one-year agreement during 2022, and who wish to reapply for funding **OR** Organisations with whom the Department entered into a three year agreement, which is expiring March 2023 | * All the above
* Organisation to submit a Progress Report by **15 January 2023** as per SLA
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| ***Category 3 (Valid multi-year agreement)*:** Organisations with whom the Department entered into a three year SLA, of which the SLA is still valid  | * Organisation does **not** have to resubmit a Business Plan for the 2023 financial year
* Organisation to submit a Progress Report by **15 January 2023** as per SLA
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1. An NPO Application Package (consisting of the Service Specifications and Business Plan format) can be obtained from the nearest Department of Social Development office or the departmental website ([www.dsdmpu.gov.za](http://www.dsdmpu.gov.za)) as from **12 December 2022**.
2. For more information / clarification, please do not hesitate to contact the following officials, i.e.

| **Physical Address** | **Postal Address** | **Service** | **Contact Person** |
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| DISTRICT OFFICES |
| Ehlanzeni District Office 18 Jones StreetNelspruit, 1200 | Private Bag X 11241Nelspruit, 1200 | Welfare Services, Restorative Services and Children and Families | Ms S Mathebula – 013 759 7623 |
| Gert Sibande District Office 102 Wedgewood AvenueErmelo, 2350 | Private Bag X 9074Ermelo, 2350 | Welfare Services, Restorative Services and Children and Families | Ms L Dube / Ms S Khumalo - 017 819 7672 |
| Nkangala District Office 22 Beatty AvenueWitbank, 1035 | Private Bag X7213Witbank, 1035 | Welfare Services, Restorative Services and Children and Families | Ms M Mashego / Ms I Maduma / Ms M Lelaka / Ms MCJ Coetzee – 013 658 4100 |
| **PROVINCIAL OFFICE** |
| Mbombela Square, 45 Samora Machel Drive, West Acres, 1200 | Private Bag X11213Nelspruit, 1200 | Services to Older Persons | Ms N Mkhwanazi013 766 3624 |
| Community Based Prevention and Early Intervention | Ms D Malinga013 766 3627 |
| HIV and AIDS Support | Ms H Mnisi013 766 3652 |
| Social Crime Prevention Services | Ms B Biya013 766 3185  |
| Victim empowerment Programme | Ms G Mazibuko013 766 3106  |
| Substance Abuse Prevention Services | Ms I Makushe013 766 3155 |
|  | Mr M Mkhombo013 766 3149 |

1. The Department further wishes to acknowledge and appreciate the valuable services rendered by not-for-profit organisations to the vulnerable communities of Mpumalanga province.

Kind regards,

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**MR SM MTSWENI DATE**

**HEAD OF DEPARTMENT**